

THE STATE OF TEXAS

COUNTY OF COKE

On this the 23rd day of March, 2026, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee.

The meeting opened with the pledge to the flag, and prayer was offered by Wayne McCutchen.

Judge Spain announced the presence of a quorum with all members of the court being in attendance.

Hal Spain	County Judge
Donald Robertson	Commissioner, Pct. #1
Henry Chisholm	Commissioner, Pct. #2
Kizzie Waggonner	Commissioner, Pct. #3
Danny Webb	Commissioner, Pct. #4

and Cindy Sawyer, Chief Deputy Clerk, when the following proceedings were had, to wit;

CONSENT AGENDA

Commissioner Chisholm made a motion to approve the Consent Agenda as presented, which includes approving the minutes from March 9th, 2026, Tax Assessor's Report, District/County Clerk's Report, DR Report, Trapper Report and the payment of bills. Commissioner Waggonner seconded the motion. Motion carried. See attachments.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE COUNTY

Commissioner Chisholm made a motion to approve the extension of Wildfire Disaster Declaration for Coke County until April 13th, 2026. Commissioner Waggonner seconded the motion. Motion carried. See attachment.

BURN BAN

No action taken. Burn Ban remains on.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ADDING JENNIFER HENDERSON TO THE COMDATA ACCOUNT

Commissioner Chisholm made a motion to approve adding Jennifer Henderson to the Comdata account. Commissioner Waggonner seconded the motion. Motion carried.

CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING A RESOLUTION PROCLAIMING APRIL AS CHILD ABUSE PREVENTION MONTH

Commissioner Chisholm made a motion to approve a resolution proclaiming April as Child Abuse Prevention Month. Commissioner Waggonner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
NOTIFICATION OF BOARD OF DIRECTORS VACANCY AND NOMINATION
PROCEDURE FOR THE COKE COUNTY APPRAISAL DISTRICT BOARD OF
DIRECTORS**

No action taken.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING COKE
COUNTY DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH AND
SAFETY EMERGENCY**

Commissioner Chisholm made a motion to approve the Coke County Declaration of Local Disaster for Public Health and Safety Emergency until April 13th, 2026. Commissioner Waggoner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING
RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW HIRES, ETC.**

Commissioner Chisholm made a motion to appoint Jennifer Henderson as Interim County Auditor. Commissioner Waggoner seconded the motion. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING BUDGET
AMENDMENTS AND LINE-ITEM ADJUSTMENTS**

No action taken.

REPORTS

Commissioner Chisholm reported that SKG Engineering performed a partial survey on the Hicks Addition and found a discrepancy. With the fence line the County gained 10 feet. He reported that Mr. Millican is willing to negotiate his lots with the County.

Judge Spain reported that there will be a Statewide Public Warning System drill on April 2nd, 2026.

Judge Spain reported that he received information from Jim Allison and reported that the County is required by State Statutes to hire an engineer for the work on the Sheriff's building. Discussion was had by the Commissioners and Judge Spain will contact the architect Kye Frankie and discuss options with him. There may be a 2nd bid process to follow.

Judge Spain reports that the Food Bank will be hosting a summer food distribution site for children. There will be no help needed of County employees.

Judge Spain presented information with comment from Jennifer Henderson about an investment program called CashVest that will be added to a future agenda.

Judge Spain reported that he will be out of the office the remainder of this week March 24th through March 27th, 2026 for a Judicial Conference.

Commissioner Chisholm reported that he has a contractor coming to repair the handrail at the Bronte Rec Hall so that it will be ADA compliant.

Judge Spain adjourned the meeting at 9:53 a.m.

As per HB 2931, Section 4:

I, Carolla Orcutt, County Clerk of Coke County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on March 23rd, 2026.

I hereby set my hand and seal to this record April 9th, 2026.

C. Orcutt

Carolla Orcutt, County Clerk and
Ex-Officio Clerk of Commissioners' Court



H. Spain

Hal Spain, County Judge